



# VETERANS OF FOREIGN WARS DEPARTMENT OF NEW MEXICO



## SERVICE OFFICE REIMBURSEMENT VOUCHER

I, \_\_\_\_\_ certify the following expenses were  
(NAME/TITLE)

incurred while performing my official duties as authorized by the State Commander.

DATE(S) OF EXPENSES: \_\_\_\_\_

TRAVEL  
FROM: \_\_\_\_\_ TO: \_\_\_\_\_ (if applicable)

MERCHANT	ITEM	AMOUNT	MERCHANT	ITEM	AMOUNT

TOTAL OF ALL EXPENSES FOR THIS REPORT: \_\_\_\_\_

REMARKS: \_\_\_\_\_  
\_\_\_\_\_

PRINT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

(All receipts must be attached to this voucher or a very good explanation as to why not.)